

## **MINUTES**

Citizen's District Council Meeting  
City of Muskegon CDBG  
Conference Room 203  
Muskegon, Michigan  
Tuesday, September 1, 2015

## **CALL TO ORDER**

The meeting was called to order by Chris Carter, at 5:30 p.m.

## **ROLL CALL**

Roll call was taken by Laura Hichue, a quorum was present.

Present: Chris Carter, Kim Burr, Addie Sanders-Randall, Emma Torresen  
Commissioner Johnson  
Absent: Tom Pastoor, Rosalind Ford, Billie Quinn  
Staff Present: Oneata Bailey, Laura Hichue

## **APPROVAL OF MINUTES**

Mrs. Burr moved to accept the minutes of the June 2, 2015 CDC meeting; Mrs. Torresen seconded the motion which passed unanimously.

## **OLD BUSINESS**

There was no Old Business to discuss.

## **NEW BUSINESS**

The CAPER was the topic of discussion; Oneata reviewed some of the highlights of the report. She discussed the amount of roofs that were completed and the problems of getting them completed due to the storm in April, 2014.

Mrs. Torresen asked about the Home Buyer Assistance Program and if the total amount of what was given was available. Oneata said she would get the information and add it to the CAPER. Discussion took place about the information about the program that was on the CAPER such as buyer information, neighborhood, and purchase prices.

Oneata explained that the program received funding from the sale of homes on Harding and Division. She further discussed how the program has been operating since it started.

The Board further reviewed the different portions of the report.

Mr. Johnson asked about the Fair Housing Center report; Oneata explained what their report means. She also said the Fair Housing reports could be sent with the meeting minutes if the Board would like them.

Mrs. Torresen asked about the CDBG Outcomes; Oneata reviewed the totals and said the vinyl siding was incorrect and would be changed to the correct amount. The Board-Ups were also discussed due to the increase in number. Oneata explained that there were more people out, such as Planning and Safebuilt, and they were able to report more properties needing boarding up.

Mrs. Sanders-Randall asked what Safebuilt did. Oneata explained their function and the Planning Department's.

Mrs. Torresen asked about ramps. Oneata explained that Love INC had not turned in their final numbers for ramps. The numbers will be inserted in the report when received.

Mrs. Burr moved to approve the 2014 CAPER; Mrs. Sanders-Randall seconded the motion which carried unanimously.

### **STAFF REPORT**

Oneata stated that Laura would be retiring in October and explained that they were looking at different options for the position.

Oneata passed out flyers from Love INC about an event coming up at Hampton Farms as a fundraiser.

Mrs. Sanders-Randall mentioned that there was going to be a Prayer Breakfast at the Holiday Inn on September 18.

Mr. Johnson asked about the status of the CHDO's. Oneata explained that one CHDO was complete because they had used the money at the beginning of the project for infrastructure. She further stated that she would be meeting with the other CHDO next week to see where they were with their project.

Mr. Johnson asked if it was able to be stipulated where a CHDO can build so as to compliment the City's infill program. Oneata said they are supposed to align themselves with what we have in the 5-year Consolidated Plan. She stated next year a new Consolidated Plan will be written and will concentrate on the downtown area, but most agencies have their own service target areas where they can make a bigger impact.

Oneata said that it could be stated in the next year's application that the City was looking for agencies to build in a certain target area but was not part of the current application.

### **DISCUSSION**

Mrs. Sanders-Randall moved to adjourn the meeting at 6:05 p.m. Mrs. Burr seconded the motion which carried unanimously.